

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: February 11, 2020	Meeting Location: Spring Lake Student Center
Starting Time: 6:30pm	Ending Time: 8:000 pm

Participants: Elected SSC Council Members. All staff, parents, and members of the public are invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	6:35
2. Roll Call (1 minute)	None	Secretary	sign in sheet
3. Additions/Changes to Agenda (1 minute)		Chair	Changed the amount of time for new business from 90 minutes to 60 minutes. Jen N. moves to approve the changed agenda, Eric seconds, motion carries.
4. Reading and Approval of Minutes (10 minutes)		Secretary	Change language to state: Funds identified in goals 2-5 are not yet fully spent. Eric moves to accept the adjusted minutes, Carolee seconds, motion carries.
5. Reports of Officers/Committees (10 minutes) <ul style="list-style-type: none"> a. Principal's Report b. Safety Plan c. LCAP Collaborative 		Chair	<ul style="list-style-type: none"> a. Website tour of the new school site council page. b. Safety Plan report: 2 safety committee meetings, November and January. Committee members include: yard supervisors, RTI, Michelle, Nurse, and Keanu (custodian). They first noted things that went well-for example, parking cones prevent parents from driving where staff parks. People/parents are coming to help with the drop off which is making the mornings flow much better. After school is sometimes a problem, but it has improved, especially

			<p>when Robyn is out watching. Next discussion was about safety around active shooter response. Door locks and ways to jam the arm mechanisms were part of the discussion. Lunch duty is still difficult to hire. Who wants an hour and 15 min shift? Cafeteria construction starts in September, hopefully we have donated canopies. But, when kids have to eat inside the classrooms we need lunch supervision because teachers have duty free lunch. Suggestion to practice eating outside this year. Need to prepare for keeping kids out of the construction area. Student survey results. Almost every question was answered in the positive regarding safety at the school. Playground injuries have stopped since lowering the bars and raising the lift to get on the bars. The kids participated in the mid-year safety and rules review. Safety plan needs to be approved at the next board meeting. Susan moves to approve the Safety plan (with the addition of the moved fire drill line-up), Eric seconds, motion carries.</p> <p>c. LCAP committee met Jan27th- looked at the dashboard data. WJUSD improved in two areas (ELA and College and Career), stayed the same in 3, no colors in EL data. They looked at the data from the town halls. Continued discussion on the comments</p>
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			placed in the “other” section. The top 5 areas will become the new district goals, which will affect our site plan. The top 5 are now: College and career readiness, academic interventions and support, English learner support, special education support, social emotional support. The LCAP committee is separate from the graduate profile.
6. Public Comment (5 minutes)	*Not Applicable	Chair	NA

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (15 minutes) a. Parent Survey		Principal	The parent survey given by Hector Molina doesn't cover our specific program goals (STEAM). Robyn moves to have another STEAM night, Eric seconds, motion carries.
8. New Business (60 minutes) a. SPSA Review with activity		Chair & Principal	Breakout into smaller groups around the remaining SPSA goals. Goal 1: Literacy, Numeracy, 21st Century skills. <i>Needs:</i> Improve ELA and math, PD for teachers. <i>What have we done?</i> Subs for academic conferences, Teacher PLCs, materials and supplies, SLE YouTube videos, PBL book club. <i>Ideas for the future:</i> data driven PD plan, observations of PBL and STEAM schools, district focused strategy sharing at the site level, secure subs for academic conferences. Goal 2: Graduate and Career ready: <i>Needs:</i> STEAM emphasis, PD and resources for fine arts. <i>Done so far:</i> Mondavi Center

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			<p>grant, k-4 choreography. <i>Ideas or the future:</i> Engineer design competition: school-wide in Spring 2020, Yolo Arts in the classroom, art lessons for teachers, Wee Doo training for teachers, ongoing after school clubs- how to maintain those after the parents of current kids are graduated. SIRC training- PLB things going on \$100 per teacher.</p> <p>Goal 3: All students successful through target supports. <i>Needs:</i> improve attendance, before and after school learning, below and above grade level. <i>What have we done so far?:</i> RTI targeted reading groups, EL writing intervention, attendance improved (letters sent, gates locked), after school enrichment (robotics, VEX, Ukulele club, and No Thank You Evil). Retired teachers volunteer time during the day, PBIS leadership team, small group counseling (SEL- 1 day a week small group).</p> <p><i>Ideas for the future:</i> math intervention (games- Shut the Box, Equate). More ERMHS, more SEL supports, whole staff brain lady training, more GATE resources (parent outreach), 4th graders have a high level of SpEd needs - we need ideas on how to support them as they progress, executive function curriculum.</p> <p>Goal 4: English Learner Proficiency and Academic Achievement. <i>Needs:</i> staff PD and modeling. <i>What have we done so far:</i> Co-teaching with interested teachers. <i>Ideas for the future:</i> PD and EL roadmap.</p>
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Send completed Agenda/Minutes and sign-in sheet to
School Name

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2019-2020- Mandate
	Review Student Achievement Data- Mandate
	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate